

Center Name: Kids Korner Preschool and Daycare		Address: 207 Courthouse Rd. Los Lunas, NM 87031			Phone: (505)565-2373		
License Number: 94070	Issue Date: 03/1/2017	Expiration Date: 11/7/2017	Type: 4 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	80	Under Age 2:	23	Night Care:	0	Playground:	103
		Over 2:	52	Under 2:	15		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:30 AM	06:30 AM	06:30 AM	06:30 AM	06:30 AM	Closed	Closed
Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 6	Purpose: Annual		Date: 09/06/2017		Time: 09:00 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES Deficiencies The center did not have available for review written policies and procedures covering expulsion of children. Regulation: 8.16.2.22C(1)-(8) Corrective Action Plan The center will complete written policies and procedures for the missing area(s). Date to be Completed: 10/06/2017	Non-compliance

Center Name: Kids Korner Preschool and Daycare	License Number: 94070	Date: 09/06/2017
Administrative Requirements		
<p><u>Deficiencies</u></p> <p>(1) The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department which shall include steps for evacuation, relocation, shelter in place lock-down, communication, reunification with parents individual plans for children with special needs and children with chronic medical conditions accommodations of infants and toddlers and continuity of operations</p> <p>Regulation: 8.16.2.22C(8)</p> <p><u>Corrective Action Plan</u></p> <p>An emergency evacuation and disaster preparedness plan will be developed.</p> <p>Date to be Completed: 10/06/2017</p>		
8.16.2.22 D FAMILY HANDBOOK	Not Inspected	
8.16.2.22 E CHILDREN'S RECORDS	Compliance	
<p>8.16.2.22 F PERSONNEL RECORDS</p> <p><u>Deficiencies</u></p> <p>From the review of staff records, it was determined that 1 out of 16 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.</p> <p>Regulation: 8.16.2.22F(1)(c)</p> <p><u>Corrective Action Plan</u></p> <p>The center will add staff's current and past duties and responsibilities to the record.</p> <p>Date to be Completed: 10/06/2017</p> <p><u>Deficiencies</u></p> <p>The center failed to have 1 out of 16 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.</p> <p>Regulation: 8.16.2.22F(1)(f)</p> <p><u>Corrective Action Plan</u></p> <p>The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.</p> <p>Date to be Completed: 10/06/2017</p> <p><u>Deficiencies</u></p> <p>From the review of staff records, it was determined that 1 out of 16 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation.</p> <p>Regulation: 8.16.2.22F(1)(h)</p> <p><u>Corrective Action Plan</u></p> <p>The center will obtain verification of all training and retain on file.</p> <p>Date to be Completed: 10/06/2017</p>	Non-compliance	

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Administrative Requirements

Deficiencies

From the review of staff records, it was determined that 1 out of 16 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Regulation: 8.16.2.22F(1)(n)

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Date to be Completed: 10/06/2017

Deficiencies

From the review of staff records, it was determined that 1 out of 16 staff records does/do not include signed acknowledgement that the personnel handbook had been read and understood. See Staff Records 8.16.2.22 form for staff who need to complete the acknowledgement.

Regulation: 8.16.2.22F(1)(o)

Corrective Action Plan

The center will have staff complete the required acknowledgement and will retain on file .

Date to be Completed: 10/06/2017

8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected
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Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
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<p>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</p> <p><u>Deficiencies</u></p> <p>From the review of staff records, it was determined that 1 out of 16 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.</p> <p>Regulation: 8.16.2.23B(2)(a)</p> <p><u>Corrective Action Plan</u></p> <p>Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children .</p> <p>Date to be Completed: 10/06/2017</p>	Non-compliance
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8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance
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Services & Care of Children

<p>8.16.2.24 A GUIDANCE</p> <p><u>Deficiencies</u></p> <p>Of the 16 staff's records reviewed, 1 is/are missing a signed staff acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.</p> <p>Regulation: 8.16.2.24A(1)</p> <p><u>Corrective Action Plan</u></p> <p>The center will review all staff's records to ensure a signed staff acknowledgement is on file.</p> <p>Date to be Completed: 10/06/2017</p>	Non-compliance
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Center Name: Kids Korner Preschool and Daycare	License Number: 94070	Date: 09/06/2017
Services & Care of Children		
8.16.2.24 B NAPS OR REST PERIOD		Compliance
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Compliance
8.16.2.24 D DIAPERING AND TOILETING		Compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		Not Inspected
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS Deficiencies The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). 2 of 16 staff Regulation: 8.16.2.26B(1) Corrective Action Plan All educators must be certified in first aid and cardiopulmonary resuscitation (CPR). Date to be Completed: 10/06/2017		Non-compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS Deficiencies A vehicle used for transporting children is not equipped with a first-aid kit; a first-aid manual; water in the new bus. Regulation: 8.16.2.28A Corrective Action Plan The vehicle will be equipped with required items. Date to be Completed: 10/06/2017		Non-compliance
Buildings, Grounds & Safety		

Center Name: Kids Korner Preschool and Daycare	License Number: 94070	Date: 09/06/2017
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING	Compliance	
8.16.2.29 B PEST CONTROL	Compliance	
8.16.2.29 C MECHANICAL SYSTEMS	Compliance	
8.16.2.29 D WATER AND WASTE	Compliance	
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.29 F EXITS AND WINDOWS	Compliance	
8.16.2.29 G TOILET AND BATHING FACILITIES <u>Deficiencies</u> The toilet room for the small pre-k classroom(s) is missing soap. Regulation: 8.16.2.29G(2) <u>Corrective Action Plan</u> The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies. Date to be Completed: 10/06/2017	Non-compliance	
8.16.2.29 H SAFETY COMPLIANCE <u>Deficiencies</u> The center failed to conduct an emergency preparedness practice drills for at least once a quarter. Regulation: 8.16.2.29H(1) <u>Corrective Action Plan</u> A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. Date to be Completed: 09/01/2017	Non-compliance	
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.29 J PETS <u>Deficiencies</u> The center failed to inform parents or guardians before a pet was allowed in the center. Regulation: 8.16.2.29J(1) <u>Corrective Action Plan</u> The center will inform parents or guardians in writing before pets are allowed in the center. Date to be Completed: 10/06/2017	Non-compliance	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

MP 12/30

09/06/2017



09/06/2017

Surveyor: Mark Prizzi

Date

Facility Rep: Sandi Esch

Date